CEDA

CEDA/Home Depot Request

Program/Department/CDA

Request Date: Scheduled Date for Pick-Up

Item Number	Quantity	Item/Description	Actual Pick-Up Date
Program/Department Authorized Signature			Date
CEDA/Home Depot Project Authorized Signature			Date

All items that are received from the CEDA/Home Depot Project are prohibited from resale, exchange, or any utilization for monetary gains. Items received from the CEDA/Home Depot Project cannot be returned to Home Depot for monetary exchange or an equivalent value credit. Any person caught doing so is subject to arrest and prosecution to the fullest extent of the law. Employees of CEDA and their family members are prohibited from participation in the CEDA/Home Depot Project. Any employee caught violating this provision is subject to disciplinary action up to and including retribution of monetary value of the items and termination of employment. All programs and facilities affiliated with CEDA, Inc., who receive items from the CEDA/Home Depot Project are subject to audit and must maintain record of the distribution of items for three years. Items are received "As Is" and may need minor repair. The program, department and/or site who accepts any item that is in need of minor repair, does so knowingly and is responsible for the repair of the item.