



**THE COMMUNITY AND ECONOMIC DEVELOPMENT  
ASSOCIATION OF COOK CEDA, INC.**

Procurement Department  
208 S. LaSalle Street, Suite #1900  
Chicago, Illinois 60604-1001  
(312) 795-8871  
[EMAIL: echris@cedaorg.net](mailto:echris@cedaorg.net)

**SUBMISSION INFORMATION**

REQUEST FOR QUOTES: #07152010Quotes  
DUE DATE: July 27, 2010  
TIME: 5:00 p.m. Local time  
LOCATION: Procurement Department

**SUBMIT 1 ORIGINAL AND 1 COPY OF THE QUOTE**  
ISSUANCE DATE: July 15, 2010

**REQUEST FOR QUOTES**

COMPANY NAME:  
ADDRESS:  
CITY, STATE, ZIP CODE:

**Site Cleaning for the Following CEDA Sites:**

- CEDA Northwest Self-Help Center, 1300 West Northwest Hwy, Mt. Prospect, IL 60056 Contact: Terry Morgan – Ph. 847-392-2332 ext 223
- South Chicago Heights CEDA, 3328 Chicago Rd, South Chicago Heights, IL 60411 Contact: Deborah Harper – Ph. 312-623-2212
- Bloom-Rich Community Development Assoc., 1203 West End Ave, Chicago Heights, IL 60411 Contact: Reginald Haymon – Ph. 708-754-4575
- CEDA Veterans Center, 1215 West End Ave, Chicago Heights, IL 60411 Contact, Reginald Haymon – Ph. 708-754-4575
- Bloom-Rich Community Development Assoc – Ford Heights, 1647 Cottage Grove, Ford Heights, IL 60411 Contact: Reginald Haymon – Ph. 708-754-4575
- CEDA Center for Community Action, 53 East 154<sup>th</sup> Street, Harvey, IL 60426 Contact: Daphne Wilson – Ph. 708-339-3610 ext 223

**Scope of Services**

See attachments for each site.

**Monthly Price per Site**

Site	Monthly Price
CEDA Northwest Self-Help Center	
South Chicago Heights CEDA	
Bloom-Rich Community Development Assoc. – Chicago Heights	
CEDA Veterans Center	
Bloom-Rich Community Development Assoc. – Ford Heights	
CEDA Center for Community Action	
<b>Total</b>	

You may quote the sites you prefer. Vendor must supply their own cleaning supplies and equipment. CEDA will provide toilet paper, paper towels and trash can liners. It is mandatory that each vendor visit the site to which they are issuing a quote, otherwise their quote will not be considered. Each quote must be submitted and returned on this form. Please deliver by hand or U.S. mail in a sealed envelope with the quote number and due dated specified on the outside of the envelope. Quotes must be received no later than Monday, July 26, 2010. No electronic copies will be accepted. Call Ellen Christopher at 312-795-8871 with any questions. Please return your RFQ: to:

**CEDA Receptionist**  
**208 S. LaSalle, Suite 1900**  
**Chicago, IL 60604**  
**Attn: Ellen Christopher**  
**Procurement Coordinator**

Authorized Signature: \_\_\_\_\_  
Typed/Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_