CEDA is one of the largest private, nonprofit Community Action Agencies in the country, serving residents throughout Cook County, Illinois.

CEDA seeking an Energy Efficiency Technician to compile information about residential structures for energy audits while under the supervision of a certified Energy Auditor. This person would be responsible for collecting data including but not limited to: construction type, dimension of building, spaces within the building and types of building components.

**Essential Functions**

- Understands and complies with all Illinois Home Weatherization Assistance Program (IHWAP) compliance, regulations, policies and procedures. As well as all CEDA internal and operational procedures.
- Work under the supervision of a certified Energy Auditor to assist with daily Energy Audit requirements until all required IHWAP and DOE certifications are successfully obtained and the necessary knowledge, skills and competencies are acquired.
- Performs a home verification prior to the completion of an energy audit. Home verification include: client education about IHWAP program; visual inspections for health, safety and program eligibility; minimal data collection; categorization of the building.

**Qualifications:**

- High school graduate or equivalent (GED).
- General background in basic carpentry skills, On-the-job experience preferred.
- Knowledge and experience gathering and analyzing quantitative and qualitative performance data.
- Must have a current valid driving license with current insurance coverage.
- Must be self-disciplined, showing initiative and displaying good judgment.

**Benefits:**

- Medical, Dental, Vision and Life
- 401(K) matching
- Vacation, Sick, Personal Leave

**FLSA Status:** Non-Exempt

**Employment Status:** Full-Time

If you are interested in applying for this position, please email your cover letter and resume to the human resources department at hr@cedaorg.net; or apply through the agency website at cedaorg.net.

Principals only. Recruiters please don’t contact this job poster.

Please, no phone calls about this position.

CEDA is a drug-free workplace.

Equal Opportunity Employer/Affirmative Action/Minorities/Females/Veterans

**Deadline May 3, 2018**